

Letter No: RSCCL/Office Equipment/01/2017/107

Date: 01/12/2017

NOTICE INVITING QUOTATION

Sealed single-envelope quotations are invited from reputed companies/firms/agencies authorized to sell laptops and/or printers. The details are as below -

Description	Number required
i. Printing Method: Laser ii. Type: Multi-function iii. Output: Monochrome iv. Functions: Copy, Print, Scan v. Refill type: Toner Cartridge vi. Wireless support: Yes vii. USB support: Yes viii. PPM: minimum 18ppm	1 (one)
i. Printing Method: Inkjet/Deskjet ii. Type: Multi-function iii. Output: Colour iv. Functions: Copy, Print, Scan v. Refill type: Refillable/Replaceable/Ink vi. Wireless support: Yes vii. USB support: Yes viii. PPM: minimum 8ppm	1 (one)
i. Processor: Intel core i7 ii. RAM: 8GB DDR3 or better iii. Hard Disk Type: 512 GB SSD or more iv. Touch screen: Yes v. OS: 64-bit Windows 10 Home vi. Type: 2-in-1 foldable vii. Weight: <= 1.7kg viii. Connectivity : Wi-Fi & Bluetooth	1 (one)
i. Processor: Intel core i5 ii. RAM: 8GB DDR3 iii. Hard Disk Type: 512 GB HDD or more iv. Touch screen: No v. OS: 64-bit Windows 10 Home vi. Type: Laptop vii. Weight: >= 1.7kg viii. Connectivity : Wi-Fi & Bluetooth	1 (one)

Note: (i) Rate quoted for each item should be inclusive of all taxes and charges (ii) Cost of Laptop must also include OS and MS-Office 2013 version

Terms & Conditions

1. The bidder should not be involved in any fraudulent practices and should not be blacklisted in last three years from the date of publishing of this notice in any State/Central Govt. and/or PSU organization. **A declaration to this extent must be attached with the bid.**
2. Bidder should be registered with Commercial Tax, Jharkhand with a valid GST number, **copy of which must be attached with the bid.**
3. Bidder should have a local office in Ranchi, Jharkhand and should be able to complete the delivery and installation of the items within 3 days of receiving the order.
4. Training shall be provided by the bidder to the user on the day of installation.
5. RSCCL reserves the right to accept or reject any quotation in full or part, or to suspend this process and reject all the quotations or part at any point of time prior to the award of contract, without thereby incurring any liability on the ground of the purchaser inaction.
6. Payment will be released only after proper installation, receipt of warranty/guarantee and all relevant papers.

Last date & time for submission of Quotations is **08.12.2017 by 4:00PM**

Date & time of opening of Quotations is 08.12.2017 at 5.00PM

How to Apply? Interested bidders should apply in a sealed single envelope with heading ***“Quotations for Laptops/Printers”*** mentioning rate of item to bid as per ‘Note’ above, and documents attached as per terms & conditions, and submit before due date & time by hand to the office of the undersigned at -

RSCCL

**3rd Floor, M R Tower,
Behind Gopal Complex,
Kutchery Road,
Ranchi - 834001.**

Sd/-
Chief Executive Officer (CEO)

Display: (i) Notice Board, RSCCL (ii) Website: smartranchi.jharkhand.gov.in